



GLOBALED'S ONLINE INTERNSHIP PROGRAM PRESENTS

Professional Development Seminars

GlobalEd Abroad's Professional Development Seminars are interactive presentations designed to prepare students for the quickly changing requirements of the 21st century. While performing an internship, students will receive a series of training sessions in three areas: Team Building, Collaborative Tools and Experience.

<http://GlobalEdAbroad.com>



SEMINAR TOPICS

COLLABORATIVE SOFTWARE

Understanding the tools to effectively work remotely

UNDERSTANDING TEAM DYNAMICS

with Myers Briggs

REMOTE WORK

The benefits and challenges of working remotely

RESUME WORKSHOP

Identify the key marketable skills sought out by employers

ONLINE PRESENTATIONS

How to give an effective online presentation





Collaborative Software

Understanding the tools to effectively work remotely

Collaboration requires individuals working together in a coordinated fashion, towards a common goal.

Accomplishing this goal is the primary purpose for bringing the team together. Collaborative software can be synchronous or asynchronous and helps facilitate teams working together regardless of their geographic location with tools designed to aid

- Communication
- Collaboration
- Accountability

This first seminar is part of the Onboarding Process, to make sure all program participants have the tools they need to be successful. Understanding and familiarizing yourself with these tools will invariably appeal to employers seeking candidates that can bring a working knowledge of these tools to their workforces.

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SESSION ITINERARY

- What is collaborative software?
- Essential collaborative tools
- Successful examples of collaborative software used by corporations
- What type of user are you?
- Tips for incorporating CS knowledge into your resume





Understanding Team Dynamics with Myers Briggs

The Myers-Briggs Type Indicator® instrument is the world's most widely used personality assessment tool of its kind and is implemented by most fortune 500 companies. It is based on the theories of the world renowned Swiss psychologist Carl Jung and designed for anyone to easily apply the concepts to everyday life.

The purpose of this tool is to help students work better in teams, communicate more effectively with others and make better decisions.

This tool is considered an essential component of GlobalEd's career path programs as it provides a foundation for understanding one's own strengths and weaknesses while developing the ability to gauge the same strengths and weaknesses of co-workers and use that knowledge to achieve the best results.

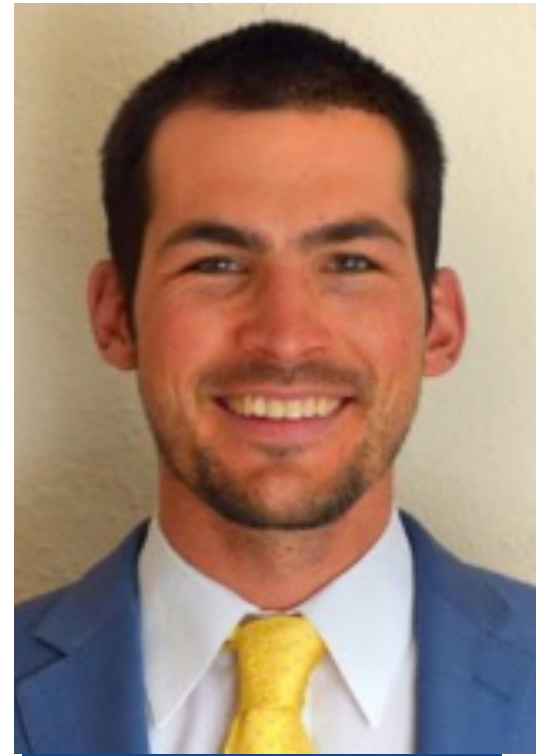
SESSION ITINERARY

- Introduction to MBTI
- Session Goal
- What is personality
- Classroom Writing Exercise
- Extraversion vs. Introversion
- Sensing vs. Intuition
- Thinking vs. Feeling
- Judgement vs. Perceiving
- Self-assessment
- Receiving of Personal Report
- Conclusion

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Remote Work Guest Speaker with Mitchell DeMazza



From pandemic prevention to hyper-urbanization relief to event preparation, the news seems to be buzzing with tones of remote work lately. So, it's no surprise to see the World Economic Forum pointing to workplace flexibility as a critical topic in the future of work. But is this trend economically justified, or is it just our evolving workforce craving modern convenience?

The key to differentiating between a workplace fad and an economic strategy lies in the hands of the businesses. If corporate leaders throughout the world believe remote work is beneficial to the sustainability of their brand, then they'll invest in the development of it as a resource. In other words, if there is value in telecommuting for organizations, there is value for the world.

Mitchell DeMazza has been working remotely since 2015 and shares his story, the evolution of remote work and how he sees the critical skills of tomorrow and the deficit of the work economy today.

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SESSION ITINERARY

- Guest Speaker Background
- Introduction to the world of remote work
- Preparing for a world trend
- What employers seek
- The tools we use
- Organization and communication
- Challenges of remote work
- Acquiring marketable skills





Resume Workshop

Incorporating your experience into your resume

Your resume is your opportunity to create a first impression with your next employer. Throughout your internship, your experiences have the potential to become valuable contributions to your professional profile.

GlobalEd's online education platform uses Milestone assignments to help students identify and articulate the marketable skills they are developing and succinctly explain how these skills were acquired. Effectively transmitting those marketable skills to a resume is critical to landing that first job.

But resumes are also taking new forms through platforms such as LinkedIn which have fast become a reliable resource for employers to find and verify potential candidates. Students will learn the elements of creating a powerful resume and subsequently submit their resume in both PDF and via a LinkedIn profile.

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SESSION ITINERARY

- Marketing your experience on your resume
- Resume formats
- Online vs. Digital vs. Paper
- Transmitting your internship to your resume
- Highlighting NACE skills sought out by employers
- Creating your LinkedIn profile





Online Presentation Workshop

How to give an effective online presentation

This is a two-part workshop that focuses on helping students understand the difference between an online presentation and an in-person presentation, building awareness of the presentation tools available, and mastering the use of presentation features for delivering a presentation.

Prior to project completion, the second session involves program participants delivering a presentation following guidelines presented in the first seminar. The presentation can be of a company or team project, benefiting the presenter(s) to help improve their final project.

Students will be evaluated by GlobalEd and receive feedback by their peers.

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SESSION ITINERARY

- How do webinars differ from in-person presentations?
- Examples of online presentation software
- Features of online presentation software
- Interacting with your audience
- Moderation and Feedback
- Students Presentations

